



## JANUARY 8, 2020 MEETING MINUTES

Ms. O'Brien read the following:

**ADEQUATE NOTICE HAS BEEN GIVEN OF THIS MEETING BY NOTIFICATION TO THE ASBURY PARK PRESS AND POSTED ON THE BULLETIN BOARD AND THE OFFICIAL WEBSITE OF THE BOROUGH OF KEANSBURG.**

Ms. O'Brien asked all to rise and recite:

**Salute to the Flag**

Ms. O'Brien took:

**Roll Call**

<b>Ms. Ferraro</b>	<b>Mr. Tonne</b>	<b>Mr. Hoff</b>	<b>Mr. Foley</b>	<b>Mr. Cocuzza</b>
√	√	√	Excused	Excused

**Meeting Minutes:**

Meeting Minutes December 11, 2019

Ms. O'Brien asked for a roll call vote to accept the minutes and to place same on file:

**Roll Call**

	Moved	Seconded	Ayes	Nays	Absent	Abstain
<b>Ms. Ferraro</b>	√		√			
<b>Mr. Tonne</b>			√			
<b>Mr. Hoff</b>		√	√			
<b>Mr. Foley</b>					√	
<b>Mr. Cocuzza</b>					√	

**Proclamation:**

### PROCLAMATION

## Keansburg EMS and EMS Cadets

The following Proclamation was read by Councilman Sean Tonne and presented to the Keansburg EMS and EMS Cadets:

**JANUARY 8, 2020 MEETING MINUTES**

# Proclamation

**WHEREAS**, the Mayor and Council of the Borough of Keansburg are proud of the dedication and achievements of its volunteers; and

**WHEREAS**, the Keansburg Emergency Medical Services has been operated and maintained by civic minded resident volunteers; and

**WHEREAS**, these volunteers have continued to answer the call for help on average of 1,500 calls per year and are on track to answering over 1,600 calls in 2019; and,

**WHEREAS**, these volunteers not only commit themselves in service to residents in need, but have created and maintained an EMS Cadets program, thereby passing on their knowledge to new generations; and,

**WHEREAS**, the EMS Cadets have embraced they spirit of volunteering and represented the Borough honorably through competition with other EMS Cadet programs, most recently taking First Place and being featured in various Emergency Services magazines.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Keansburg that the governing body does hereby congratulate and applaud the efforts of our volunteer EMS and EMS Cadets; and

**BE IT FURTHER RESOLVED** that the Borough Council extends the thanks of a grateful Community to the Keansburg Emergency Medical Services Squad and the EMS Cadets for their devotion to duty; and

**BE IT FURTHER RESOLVED** that a certified copy of this Proclamation be presented to Keansburg EMS and EMS Cadets on this 8th day of January, 2020.





## JANUARY 8, 2020 MEETING MINUTES

### Borough of Keansburg General Appropriations

Acc #		General Government	<u>2020</u>	
			Salaries & Wages	Other Expenses
20	110	Borough Council	8,750.00	2,500.00
20	100	Office of Borough Manager	55,000.00	6,875.00
20	120	Office of the Borough Clerk	42,500.00	5,625.00
20	155	Legal Services		42,500.00
20	121	Elections		2,125.00
20	130	Office of Director of Finance	43,750.00	5,125.00
20	135	Annual Audit		18,000.00
20	145	Division of Tax Collector	14,500.00	7,625.00
20	150	Division of Tax Assessor	17,500.00	2,625.00
25	240	Division of Police Bureau	1,126,217.00	39,500.00
25	250	Dispatchers	46,250.00	250.00
25	243	Detective Bureau		3,750.00
25	244	Bureau of Street Crossing Guards	15,500.00	875.00
25	241	SRO Interlocal	15,000.00	
25	260	Emergency Medical Services		8,250.00



## JANUARY 8, 2020 MEETING MINUTES

25	265	Fire Department		30,000.00
22	196	Code Enforcement	48,125.00	1,500.00
25	266	Uniform Safety Act	10,000.00	2,350.00
20	165	Engineering		72,500.00
26	290	Streets & Roads	158,750.00	26,250.00
26	291	Snow Removal	10,000.00	10,000.00
25	111	Parking Meter Maintenance	7,875.00	9,750.00
26	310	Building & Grounds		35,000.00
26	293	Municipal Garage	34,750.00	25,250.00
		Sanitation		
32	465	-Contract		95,000.00
32	466	-Landfill Solid Waste		120,000.00
27	330	Health	2,500.00	325.00
27	340	Dog Regulation		9,250.00
28	370	Recreation, Parks & Playgrounds	4,250.00	7,750.00
28	375	Celebration of Public Events		8,750.00
28	380	Historical Society		750.00
25	275	Municipal Prosecutor	5,750.00	
21	180	Planning Board	11,250.00	8,000.00
25	253	Emergency Management Services	6,250.00	1,250.00



## JANUARY 8, 2020 MEETING MINUTES

		Insurances		
23	220	Group Insurance Plan for Employees	7,500.00	556,250.00
23	215	Workers Compensation		250,000.00
23	210	Liability Insurance		250,000.00
23	225	Disability Insurance		15,000.00
28	372	Transportation of Senior Citizens		2,750.00
43	490	Municipal Court	55,000.00	1,750.00
27	332	PEOSHA-Bd of Health		500.00
36	476	Municipal Library	10,250.00	2,250.00
22	195	Construction Code Official	58,500.00	1,875.00
		<b>UTILITY EXPENSES &amp; BULK PURCHASING</b>		
31	430	Electricity		23,750.00
31	435	Street Lighting		30,000.00
31	440	Telephone		20,000.00
31	446	Natural Gas		8,000.00
31	450	Telecommunications Costs		2,125.00
31	447	Gasoline & Fuel Oil		38,750.00
36	472	Social Security System		72,750.00
35	470	Contingent		12,500.00
		TOTAL OPERATIONS WITHIN "CAPS"	1,815,717.00	1,862,550.00
		<b>OPERATIONS EXCLUDED FROM "CAPS"</b>		
25	252	911 Emergency Dispatch-Police		15,000.00



## JANUARY 8, 2020 MEETING MINUTES

25	255	LOSAP		14,500.00
36	471	PERS Pension		83,013.50
36	475	PFRS Pension		278,148.00
44	901	Capital Improvement Fund		12,500.00
46	875	Deferred Charges		
		<b>MUNICIPAL DEBT SERVICE</b>		
45	920	BOND Principal		735,000.00
45	925	BAN Principal		.00
45	930	BOND Interest		474,684.98
45	935	NOTE Interest		131,755.35
45	940	Green Trust Loan		8,008.88
45	940	Interest on Special Emergency Notes		0.00
45	941	Capital Lease Program		175,419.30
45	960	Environmental Infrastructure Trust Loan		216,459.63
45	970	Demolition Bond		0.00
		<b>TOTAL APPROPRIATIONS</b>	1,815,717.00	4,007,039.64

		Water Sewer Utility Appropriations	<u>2020</u>	
			Salaries & Wages	Other Expenses
55	501	Operating	162,000.00	701,250.00
55	511	Capital Outlay		00.00
55	550	PERS		8,750.00
55	550	Social Security		12,000.00
55	520	BOND Principal		105,000.00
55	520	BOND Interest		130,792.36
55	520	Environmental Infrastructure Trust Loan		83,305.07
55	520	BAN Principal		.00
55	520	BAN Interest		44,653.29



## JANUARY 8, 2020 MEETING MINUTES

		<b>TOTAL APPROPRIATIONS</b>	162,000.00	1,085,750.72

Ms. O’Brien asked for a roll call vote:

**Roll Call**

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Ms. Ferraro			√			
Mr. Tonne		√	√			
Mr. Hoff	√		√			
Mr. Foley					√	
Mr. Cocuzza					√	

**RESOLUTION # 20-002**                      Authorize Participation in LESO Program 2020

RESOLUTION AUTHORIZING THE BOROUGH OF KEANSBURG THROUGH THE KEANSBURG POLICE DEPARTMENT TO PARTICIPATE IN THE DEFENSE LOGISTICS AGENCY, LAW ENFORCEMENT SUPPORT OFFICE, 1033 PROGRAM TO ENABLE THE KEANSBURG POLICE DEPARTMENT TO REQUEST AND ACQUIRE EXCESS DEPARTMENT OF DEFENSE EQUIPMENT

WHEREAS, the United States Congress authorized the Defense Logistics Agency (DLA) Law Enforcement Support Office (LESO) 1033 Program to make use of excess Department of Defense personal property by making that personal property available to municipal, county and State law enforcement agencies (LEAs); and

WHEREAS, DLA rules mandate that all equipment acquired through the 1033 Program remain under the control of the requesting LEA; and

WHEREAS, participation in the 1033 Program allows municipal and county LEAs to obtain property they might not otherwise be able to afford in order to enhance community preparedness, response, and resiliency; and

WHEREAS, although property is provided through the 1033 Program at no cost to municipal and county LEAs, these entities are responsible for the costs associated with delivery, maintenance, fueling, and upkeep of the property, and for specialized training on the operation of any acquired property; and

WHEREAS, N.J.S.A. 40A:5-30.2 requires that the governing body of the municipality or county approve, by a majority of the full membership, both enrollment in, and the acquisition of any property through, the 1033 Program; and





## JANUARY 8, 2020 MEETING MINUTES

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Keansburg, of the County of Monmouth that the Keansburg Police Department is hereby authorized to enroll in the 1033 Program for no more than a one-year period, with authorization to participate terminating on December 31 of the current calendar year from September 1, 2020 to December 31, 2020; and

NOW THEREFORE BE IT FURTHER RESOLVED that the Keansburg Police Department is hereby authorized to acquire items of non-controlled property designated "DEMIL A," which may include:

office supplies, office furniture, computers, electronic equipment, generators, field packs, non-military vehicles, clothing, traffic and transit signal systems, exercise equipment, farming and moving equipment, storage devices and containers, tools, medical and first aid equipment and supplies, personal protection equipment and supplies, construction materials, lighting supplies, beds and sleeping mats, wet and cold weather equipment and supplies, respirators, binoculars, and any other supplies or equipment of a non-military nature identified by the LEA, if it shall become available in the period of time for which this resolution authorizes, based on the needs of the Keansburg Police Department, without restriction; and

NOW THEREFORE BE IT FURTHER RESOLVED that Keansburg Police Department is hereby authorized to acquire the following "DEMIL B through Q" property, if it shall become available in the period of time for which this resolution authorizes: [specifically list controlled property items authorized for acquisition, including quantity, e.g., (1) utility truck, (12) 5.56 millimeter rifles, or (1) MRAP, etc.]; and

BE IT FURTHER RESOLVED that the Keansburg Police Chief or his designee shall develop and implement a full training plan and policy for the maintenance and use of the acquired property; and

BE IT FURTHER RESOLVED that the Keansburg Police Department shall provide a quarterly accounting of all property obtained through the 1033 Program which shall be available to the public upon request; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately and shall be valid to authorize requests to acquire "DEMIL A" property and "DEMIL B through Q" property that may be made available through the 1033 Program during the period of time for which this resolution authorizes; with Program participation and all property request authorization terminating on December 31st of the current calendar year from September 1, 2020 to December 31, 2020.



## JANUARY 8, 2020 MEETING MINUTES

Ms. O’Brien asked for a roll call vote:

**Roll Call**

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Ms. Ferraro			√			
Mr. Tonne		√	√			
Mr. Hoff	√		√			
Mr. Foley					√	
Mr. Cocuzza					√	

**RESOLUTION # 20-003**                      CO-OP Purchase – Ambulance (MCIA)

### **AUTHORIZING PURCHASE OF AN AMBULANCE**

**WHEREAS**, the Borough of Keansburg, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

**WHEREAS.** the Borough of Keansburg has the need to purchase an Ambulance for the Emergency Management Department utilizing the Sourcewell (formerly known as NJPA) Cooperative Purchasing Program, from P.L Custom Body and Equipment Co., Inc. Using co-op # 022118-PLC in the amount of \$119,299.00; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Borough of Keansburg authorizes the purchase of an Ambulance for the Emergency Management Department, from P.L Custom Body and Equipment Co., Inc., using contract# 022118-PLC 2201 Atlantic Ave. Manasquan, NJ 08736 in the amount of \$119,299.00.

Ms. O’Brien asked for a roll call vote:

**Roll Call**

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Ms. Ferraro			√			
Mr. Tonne		√	√			
Mr. Hoff	√		√			
Mr. Foley					√	
Mr. Cocuzza					√	



## JANUARY 8, 2020 MEETING MINUTES

**RESOLUTION # 20-004**

CO-OP Purchase – Leaf Vac (MCIA)

### AUTHORIZING PURCHASE OF A X-TREME LEAF VAC MACHINE

**WHEREAS**, the Borough of Keansburg, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

**WHEREAS.** the Borough of Keansburg has the need to purchase a X-Treme Leaf Vac Machine for the Public Works Department utilizing the ESCNJ (#65MCESCCPS) Cooperative Purchasing Program, from Eagle Equipment Inc., d.b.a Peirce Equipment Co. Co using co-op # ESCNJ 17/18-30 in the amount of \$67,943.15;

**NOW, THEREFORE, BE IT RESOLVED**, that the Borough of Keansburg authorizes the purchase of X-Treme Leaf Vac Machine for the Public Works Department, from Eagle Equipment Inc., d.b.a Peirce Equipment Co., using contract# ESCNJ 17/18-30 3388 Rt22 W Branchburg, NJ 08876 in the amount of \$67,943.15.

Ms. O’Brien asked for a roll call vote:

**Roll Call**

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Ms. Ferraro			√			
Mr. Tonne		√	√			
Mr. Hoff	√		√			
Mr. Foley					√	
Mr. Cocuzza					√	



## JANUARY 8, 2020 MEETING MINUTES

**RESOLUTION # 20-005**                      Appointment of Professional: Non-Fair and Open – Special Counsel

**WHEREAS**, the Borough of Keansburg has a need to acquire immediate professional legal services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5 and,

**WHEREAS**, the anticipated term of this contract is for a term of January 1, 2020 to June 30, 2020, not to exceed \$10,000.00, and;

**WHEREAS**, Edward Eastman of Davison, Eastman, Munoz & Paone, P.A., Freehold, New Jersey has submitted a proposal indicating they will provide the immediate required, and;

**WHEREAS**, Edward Eastman. has completed and submitted a Business Entity Disclosure Certification which certifies that Edward Eastman has not made any reportable contributions to a political or candidate committee in the Borough of Keansburg in the previous one year, and that the contract will prohibit the Edward Eastman from making any reportable contributions through the term of the contract, and

**NOW THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Keansburg authorizes the finance department to enter into a contract with Edward Eastman of Davison, Eastman, Munoz & Paone, P.A., Freehold, New Jersey as described herein; and,

**BE IT FURTHER RESOLVED** that the award is subject to:

1.            Certification of the availability of funds by the Borough Chief Financial Officer

Patrick DeBlasio

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

Ms. O’Brien asked for a roll call vote:

**Roll Call**

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Ms. Ferraro			√			
Mr. Tonne		√	√			
Mr. Hoff	√		√			
Mr. Foley					√	
Mr. Cocuzza					√	



## JANUARY 8, 2020 MEETING MINUTES

### Communications:

- **Keansburg Fire Department**  
New Members

*Dominick Grasso  
Elen Huynh*

*Keansburg EMS Cadets  
Keansburg EMS Cadets*

Ms. O'Brien asked for a roll call vote to place on file:

### Roll Call

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Ms. Ferraro	√		√			
Mr. Tonne			√			
Mr. Hoff		√	√			
Mr. Foley					√	
Mr. Cocuzza					√	

### Department Reports:

*There was a brief discussion with Robert Yuro, Borough Engineering. Public Hearing for ROSI will be held on January 22, 2020 at Borough Hall at 7pm. This will be followed with a meeting at the State level in February.*

*Tideland meeting will also be in February 2020. Expecting license for parking lot mid-January.*

### Open to the Public:

Ms. O'Brien asked for a roll call vote to OPEN the meeting to the Public:

### Roll Call

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Ms. Ferraro		√	√			
Mr. Tonne			√			
Mr. Hoff	√		√			
Mr. Foley					√	
Mr. Cocuzza					√	

**NO MEMBER OF THE PUBLIC SPOKE AT THIS TIME**



## JANUARY 8, 2020 MEETING MINUTES

Ms. O'Brien asked for a roll call vote to CLOSE the meeting to the Public:

**Roll Call**


	Moved	Seconded	Ayes	Nays	Absent	Abstain
Ms. Ferraro		√	√			
Mr. Tonne			√			
Mr. Hoff	√		√			
Mr. Foley					√	
Mr. Cocuzza					√	

**Adjournment**

Ms. O'Brien asked for a roll call vote to ADJOURN the meeting:

**Roll Call**

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Ms. Ferraro			√			
Mr. Tonne		√	√			
Mr. Hoff	√		√			
Mr. Foley					√	
Mr. Cocuzza					√	



**Established 1917**

I, Jo-Ann O'Brien, Municipal Clerk of the  
Borough of Keansburg, in the County of Monmouth, New Jersey, do hereby certify that the  
foregoing is a true copy of meeting minutes of a regularly scheduled public meeting held on  
**January 8, 2020**

**Attest:**

---

**Jo-Ann O'Brien**  
*Deputy Municipal Clerk*  
*Borough of Keansburg*