

Borough of Keansburg Construction
Office. 29 Church Street, Keansburg, N.J.
(732) 787-0215 ext.221

Permit Application

For: Sidewalks – Curbs – Driveways/Aprons/Curb Cuts – Walks & Patios
Includes Pgs.:

1. Construction Permit Sheet
 2. Inspection Work Sheet
 3. Sketch Sheet
- +

Applicant Information (A&B)

Administrative Code – 2 Pgs. – Pg. A & B

Engineering Concrete Cut Sheets – amt. 8

Note: Cut & Code Sheets by request only – ask for Information

Applicant: Return the completed application, Pgs. 1 – 2 & 3 along with a copy of the SURVEY, and a valid copy of The Contractors State License to the Construction Office. Checks are to be made out to the: Borough of Keansburg

Inspector: Jim Dellapietro- 732-787-0215 x 247

Notes: The applicant/Contractor must call for Mark-Outs at 1-800-272-1000 (New Jersey Call One) before digging, regardless of the depth - This is the Law. A Stop Work order will be issued by the Inspector if this is not done. A valid Mark-Out sheet will be faxed to the Inspector after the call is made allowing the work to proceed.

Date: _____

Name: _____ Address: _____

INSPECTION WORK SHEET

Borough of Keansburg - Sidewalk - Curb - Curb Cut - Drive/Apron

* To be filled out by applicant along with sketch sheet - Sketch to be approved/modified by inspector *

Name: (Property Owner) _____ *

Address: (JOB Site) _____ *

Owner Tele: _____ Fax: _____ *

Contractor Name/Tele: _____ Fax: _____ *

State Contractors License # _____ - Attach Copy *

Sidewalk _____ Minimum 4' *
A. Walkway Length: _____ Width: _____ Depth: 4" _____ *

B. Curb Length: _____ Depth: 18" Height: (8") Return: 6" _____ *
Exception: Monolithic - approved by: _____

C. Driveway Length: _____ Width: _____ Depth: 6" _____ *
Minimum 18' Minimum 9' Concrete

* Applicant to fill in the above & attach Sketch-Forward to Inspector - Borough use below
* It's the Law-Call 3 full working days before you dig in NJ for free mark-outs - 1-800-272-1000

D. Drive Apron Length: _____ Width: _____ Depth: Min 6" _____ *
Minimum 10' Minimum 4'

< Permit Date: _____ Issued by: _____

< Permit Fee Total: _____ Additional Fees (A-B-C-D): _____
Below Inspector - Ck OK

Forms: _____ Exp. Joints: _____ Depth: _____ PVC/Sign(s): _____ Cones: _____

Street Excavation permit required: _____ Y _____ N Reason: _____

Asphalt Sealant Required: _____ Y _____ N Length: _____

Notes: DPW - W/S - Exempt - Filed By: _____

Inspector-Jim. Dellapietro- PH# 732-787-0215 x 247 Date: _____

Inspection - Consult Date: _____ Trench/Form: _____ Final: _____
Asphalt - Compact w/Roller - 4" Stabilized Base - 1 1/2" to 2" FABC Top - OK

Concrete Apron & Depressed Curb are required for all Driveway Installations 3 of 3

SIDEWALK - CURB - CURB CUT - DRIVE/APRON SKETCH

Note: Attach Survey to this sheet & return to Const. Office with pgs. 1 - 2 - & - 3

Address: (JOB Site)

Initials

Initials

Sketch provided by Homeowner:

Contractor:

Note: All Concrete work must be protected/guarded until it hardens. Unguarded projects will fail final inspection if vandalism occurs. Please protect your project to avoid further expense. Final finish is to be with wood float, and or fine concrete broom application. Expansion joints as per inspector, and at 20' intervals. All edges must be rounded to a radius of 1/2 inch. Call for mark-out.

Date Submitted:

Date Approved:

By:

SURVEY Required and attached

Yes

No

Copy-Contractors State License Attached

Yes

No

Administrative Code attached (2 pgs.)

Yes

No

2 of 3

ADMINISTRATIVE CODE FOR SIDEWALKS-CURBS-DRIVES

15-2 Construction and Repair of Sidewalks, Curbs and Driveways

5-2.1 Permit Required

- a. *General.* No person shall construct or repair any sidewalk, curb, or driveway without first obtaining a written permit from the Construction office located at the Municipal Building, 29 Church Street, Keansburg on the second floor.
- b. *Grade Changes; Curb Lowering.* No person shall lower the curb and change the grade of a sidewalk for the purpose of providing a driveway across such sidewalk, without first obtaining a permit from the Const. Dept. (Ord #518 881 4)

15-2.2 Application Fee. Applications shall be obtained from the Construction Department. The application shall contain a clear and definite description of the location of the work, together with a sketch sheet (provided with permit app) showing the proposed sidewalk, curb and/or driveway and shall be accompanied by an application fee of two (\$2.00) dollars plus the inspection fee required under subsection 15-2.7 (Ord.#518, 83)

15-2.3 New Buildings. No person shall hereafter erect any dwelling, business or industrial or any other building without constructing in connection therewith a sidewalk, curb and driveway in the street fronting the building lot, in accordance with the provisions of this section. (Ord 518, 83)

15-2.3b Existing Construction. No person shall sell or transfer title to any property without first upgrading all sidewalks, curbs, aprons, driveways and parking areas in compliance with the specifications listed in this Chapter. The Superintendent of Public Works or his designee shall determine the scope of repairs and/or replacement required for compliance. (Ord 1411)

15-2.3c Inspection & Escrow Fees Required. Applicants shall be subject to the requirements of Section 22-3.14n of the Revised general Ordinances of the Borough of Keansburg in order to repair or replace any damaged or substandard sidewalk, curb, apron, driveway and walkways as specified in this Chapter. (Ord 1411)

15-2.4 Specifications. Specifications for the construction or repair of sidewalks, curbs and driveways shall be as follows:

- a. *Sidewalks:* Two Thousand five hundred (2,500) pound concrete minimum shall be used; four (4") inches thick minimum with a minimum width of (4') feet wide; the concrete shall be screened followed by wood float finish; one half (1/2') inch expansion joints shall be placed at twenty feet intervals; exposed edges shall be rounded to a radius of one half (1/2").
- b. *Curbs:* Two thousand five hundred (2,500) pound concrete shall be used: curbs shall be eighteen (18") inches deep and measure six (6") inches at the top and eight (8") inches at the base. Ord. 1411 - The Borough reserves the right to determine if a monolithic construction form is required to replace existing or new sidewalks and/or curbs and determine the depth and width at the curblines.

Administrative Code Continued -

c. **Driveways:** No person shall construct a driveway without first completing a development application and approved by the Borough Zoning Officer or his designee. A minimum distance of 3 (three) feet is required from the property line to allow for the construction of a new driveway. All driveways must have a concrete apron which shall be a minimum of 6 (six) inches thick and a depressed concrete curb as per specifications of this Chapter. Driveways which are for parking must be graded and an impervious cover installed to prevent disturbance of the grade. Said impervious cover must be constructed of concrete, asphalt, or pavers installed to specifications of this Chapter. Asphalt driveways must be graded consisting of 4 (four) inches of compacted stabilized base and 2 (two) inches of asphalt top rolled to allow all stormwater to the curbline. Driveways must be a minimum of 18 (eighteen) feet deep from the rear of the apron into the property. 2500 pound minimum concrete. Ord. 1411

15-2.5-Lines and Grades. All sidewalks, curbs and driveways shall be built to lines and grades first approved by the Borough engineer. (Ord. #518, 85)

15-2.6-Certificate of Occupancy. No C of O shall be granted by the Building Inspector unless and until the premises shall be completed and sidewalks, curbs and driveways as provided herein have been completed, inspected and approved as to locations, grade, materials and workmanship, by the Borough Engineer.

15-2.7-Inspection Fees. Please refer to listing of fees on Page 1

15-2.8-Maintenance and Repair. The owner or occupant of premises abutting any sidewalk, curb and driveway, shall maintain the sidewalk, curb or driveway at all times in a good and passable condition at a grade which will prevent water accumulating thereon, and shall replace any portion thereof which becomes broken, and shall maintain the same so the joints thereof are even. (Ord. #518, 89)

15-2.9-Notice to Repair. In case any sidewalk, curb and driveway becomes out of repair, the owner or occupant of the lands abutting such sidewalk, curb and driveway shall forthwith upon receipt of written notice from the Borough Manager repair or cause the same to be repaired and made in a good and passable condition, and conform with the requirements of this section. (Ord. #518 8 10)

15-2.10-Damage Prohibited. No person shall cause any injury or damage to any sidewalk, curb and driveway, without causing the same to be repaired forthwith. (Ord. #518, 812). Dumpsters, Heavy Equipment, Heavy Trucks are the leading cause of damage, and should not be parked ON any sidewalk, curb or driveway so as to cause damage, and block the Right of Way. Any damage caused in this manner must be repaired/replaced forthwith, with a permit.

15-1.12-Restoration of Surface (Street surface/curb installation)-The applicant shall restore the surface of all streets, broken into or damaged as a result of excavation work, to its original condition in accordance with the specifications of the Supt. of Public Works.

Borough of Keansburg - 29 Church St. Keansburg, NJ - 07734

Please contact Jim Dellapietro, Public Works Supervisor after the permit is approved, and prior to starting the project. Please call 732-787-0215 x 247