



June 17, 2020 MEETING MINUTES

Ms. O’Brien read the following:

ADEQUATE NOTICE HAS BEEN GIVEN OF THIS MEETING BY NOTIFICATION TO THE ASBURY PARK PRESS AND POSTED ON THE BULLETIN BOARD AND THE OFFICIAL WEBSITE OF THE BOROUGH OF KEANSBURG.

THIS MEETING IS BEING CONDUCTED VIA CONFERENCE CALL AND IS OPEN TO THE PUBLIC VIA DIAL IN.

THE PUBLIC TELEPHONE NUMBER FOR THIS MEETING IS 978-699-0527

AT THIS TIME MEMBERS OF THE PUBLIC ARE MUTED – ALL MEMBERS OF THE PUBLIC WILL BE AFFORDED THE OPPORTUNITY TO SPEAK DURING THE COURSE OF THE MEETING.

SHOULD A MEMBER OF THE PUBLIC WHICH TO BE RECOGNIZED TO SPEAK WITH MAYOR AND COUNCIL, AT THE APPROPRIATE TIME YOU WILL BE ASKED TO HIT THE STAR KEY AND NUMBER 3 ON YOUR TELEPHONE.

THIS CONFERENCE CALL IS BEING RECORDED

Ms. O’Brien asked all to recite:

Salute to the Flag

Ms. O’Brien took:

Roll Call

Ms. Ferraro	Mr. Tonne	Mr. Hoff	Mr. Foley	Mr. Cocuzza
√	√	√	√	√

Meeting Minutes:

Meeting Minutes May 20, 2020

Ms. O’Brien asked for a roll call vote to accept the minutes and to place same on file:

Roll Call

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Ms. Ferraro			√			
Mr. Tonne	√		√			
Mr. Hoff			√			
Mr. Foley		√	√			
Mr. Cocuzza			√			



June 17, 2020 MEETING MINUTES

Ordinances:

Second Reading:

Ordinance #1655 – Salary Ordinance Police Chiefs (June 2020 – December 2023)

AN ORDINANCE AMENDING ORDINANCE #1635 ESTABLISHING THE ANNUAL SALARIES FOR THE CHIEF AND DEPUTY CHIEF OF THE POLICE DEPARTMENT OF THE BOROUGH OF KEANSBURG

<i>Annual Base Salary</i>	<u>Deputy Police Chief</u>	<u>Police Chief</u>
June 1, 2020 to December 31, 2020	\$177,834.00	\$218,558.00
January 1, 2021 to December 31, 2021	181,390.68	222,929.16
January 1, 2022 to December 31, 2022	185,018.49	227,387.74
January 1, 2023 to December 31, 2023	188,718.86	231,927.01

All Ordinances heretofore enacted by the Borough of Keansburg which are inconsistent with any part of this Ordinance are hereby repealed.

This Ordinance shall be effective upon its passage and publication according to law.

- Section 2: REPEALER. The remainder of all other sections and subsections of the aforementioned ordinance not specifically amended by this Ordinance shall remain in full force and effect.
- Section 3: INCONSISTENT ORDINANCES. All Ordinances or parts thereof inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency.
- Section 4: SEVERABILITY. If any section, paragraph, subdivision, clause or provision of this ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, clause or provision so adjudged and the remainder of this ordinance shall be deemed valid and effective.



June 17, 2020 MEETING MINUTES

Section 5: EFFECTIVE DATE. This ordinance shall take effect upon its passage and publication according to law.

Ms. O’Brien asked for a roll call vote to OPEN the meeting to the Public for Ordinance 1655:

Roll Call

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Ms. Ferraro			√			
Mr. Tonne		√	√			
Mr. Hoff	√		√			
Mr. Foley			√			
Mr. Cocuzza			√			

NO MEMBER OF THE PUBLIC SPOKE AT THIS TIME

Ms. O’Brien asked for a roll call vote to CLOSE the meeting to the Public for Ordinance 1655:

Roll Call

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Ms. Ferraro		√	√			
Mr. Tonne	√		√			
Mr. Hoff			√			
Mr. Foley			√			
Mr. Cocuzza			√			

Ms. O’Brien asked for a roll call vote to ADOPT Ordinance #1655:

Roll Call

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Ms. Ferraro			√			
Mr. Tonne			√			
Mr. Hoff		√	√			
Mr. Foley			√			
Mr. Cocuzza	√		√			



June 17, 2020 MEETING MINUTES

Resolutions:

RESOLUTION # 20-057 Payment of Bills (June 17, 2020)

COPY OF BILL LIST AVAILABLE IN THE CLERK'S OFFICE

BE IT RESOLVED by the Mayor and Council of the Borough of Keansburg that the following numbered Vouchers be paid to the person therein respectively and hereinafter named, for the amounts set opposite their respective names and endorsed and approved on said vouchers; and

BE IT FURTHER RESOLVED that checks be drawn by the Chief Financial Officer, signed by the Mayor and attested to by the Municipal Clerk as required by law.

Ms. O'Brien asked for a roll call vote:

Roll Call

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Ms. Ferraro			√			
Mr. Tonne			√			
Mr. Hoff			√			
Mr. Foley		√	√			
Mr. Cocuzza	√		√			

RESOLUTION # 20-058 2020 Safe and Secure Grant

**STATE OF NEW JERSEY
DEPARTMENT OF LAW AND PUBLIC SAFETY
DIVISION OF CRIMINAL JUSTICE
SAFE AND SECURE COMMUNITIES PROGRAM
RESOLUTION OF PARTICIPATION – GRANT No. P-20-1321**

A RESOLUTION APPROVING PARTICIPATION WITH THE STATE OF NEW JERSEY FEDERAL GRANT PROGRAM ADMINISTERED BY THE DIVISION OF CRIMINAL JUSTICE, DEPARTMENT OF LAW AND PUBLIC SAFETY.

WHEREAS, the **BOROUGH OF KEANSBURG POLICE DEPARTMENT** wishes to apply for funding of approximately **\$ 60,000.00** with a match of **\$197,366.00** for an approximate project total cost of **\$251,209.45** for a project under the State of New Jersey **SAFE AND SECURE COMMUNITIES GRANT PROGRAM** for the grant period of July 1, 2019 to June 30, 2020, and

WHEREAS, the **KEANSBURG BOROUGH COUNCIL** has reviewed the accompanying application and has approved said request, and



June 17, 2020 MEETING MINUTES

WHEREAS, the project is a joint effort between the **Department of Law and Public Safety and KEANSBURG POLICE DEPARTMENT** for the purpose described in the application;

THEREFORE, BE IT RESOLVED by the **KEANSBURG BOROUGH COUNCIL**: that

1. As a matter of public policy the **KEANSBURG BOROUGH COUNCIL** wishes to participate to the fullest extent possible with the Department of Law and Public Safety.
2. The Attorney General will receive funds on behalf of the applicant.
3. The Division of Criminal Justice shall be responsible for the receipt and review of the applications for said funds.
4. The Division of Criminal Justice shall initiate allocations to each applicant as authorized.

Ms. O’Brien asked for a roll call vote:

Roll Call

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Ms. Ferraro			√			
Mr. Tonne			√			
Mr. Hoff			√			
Mr. Foley		√	√			
Mr. Cocuzza	√		√			

RESOLUTION # 20-059 Refund of Fees (Cortes)

BE IT RESOLVED by the Mayor and Council of the Borough of Keansburg that the following payment be made to

Amount:	\$120.00
Reason:	Certificate of Occupancy Inspection refund
Reference:	89 Twilight Avenue



June 17, 2020 MEETING MINUTES

Payable to:	Leslie Cortes 89 Twilight Avenue Keansburg, NJ 07734	<i>Total Payable:</i> \$120.00
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BE IT FURTHER RESOLVED that the Chief Financial Officer is hereby directed to issue payment as stated above:

Ms. O’Brien asked for a roll call vote:

Roll Call

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Ms. Ferraro			√			
Mr. Tonne			√			
Mr. Hoff			√			
Mr. Foley		√	√			
Mr. Cocuzza	√		√			

RESOLUTION # 20-060 2020 Tonnage Grant

WHEREAS, the Mandatory Source Separation and Recycling Act, P.L., c. 102, has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and expand existing programs; and

WHEREAS, the New Jersey Department of Environmental Protection and Energy is promulgating recycling regulations to implement the mandatory Source Separation and Recycling Act; and

WHEREAS, the recycling regulation impose on municipalities certain requirements as a condition for applying for tonnage grants, including, but not limited to, making and keeping accurate verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a Resolution authorizing the Borough of Keansburg to apply for such tonnage grants will memorialize the commitment of the Borough to recycling and indicate the assent of the Mayor and Council to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and Recycling regulations; and

WHEREAS, such a Resolution should designate the individual authorized to ensure that the application is properly completed and timely filed.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Keansburg that the Borough hereby endorses the submission of a Municipal Recycling Tonnage Grant Application to the New Jersey Department of Environmental Protection and Energy and designates



June 17, 2020 MEETING MINUTES

**Greg McLellan,
Recycling Coordinator,**

29 Church Street, Keansburg, NJ 07734, to ensure that the said application is properly filed; and

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in a recycling trust fund to be used solely for the purposes of recycling.

Ms. O’Brien asked for a roll call vote:

Roll Call

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Ms. Ferraro			√			
Mr. Tonne			√			
Mr. Hoff			√			
Mr. Foley		√	√			
Mr. Cocuzza	√		√			

RESOLUTION # 20-061

Authorize Estimated Tax Bill 2020

RESOLUTION AUTHORIZING THE
BOROUGH OF KEANSBURG TAX COLLECTOR
TO PREPARE AND MAIL ESTIMATED TAX
BILLS IN ACCORDANCE WITH P.L. 1994, c.72

WHEREAS, due to the late adoption of the Borough of Keansburg’s Budget, the Monmouth County Board of Taxation is unable to certify tax rates for the Borough of Keansburg and the Tax Collector will be unable to mail the Borough’s 2020/2021 tax bills on a timely basis; and

WHEREAS, the Borough of Keansburg Tax Collector in consultation with the Borough of Keansburg Chief Financial Officer has computed an estimated tax levy in accordance with NJSA 54:4-66.3 and they have both signed a certification showing the tax levies for the prior year, the tax rates and the range of permitted estimated tax levies:

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and the Council of the Borough of Keansburg, in the County of Monmouth and the State of New Jersey on this 17th day of June, 2020, as follows:

1. The Keansburg Borough Tax Collector is hereby authorized and directed to prepare and issue estimated tax bills for the Borough of Keansburg for the third installment of the 2020 taxes. The Tax Collector shall proceed and take such actions as are permitted and required by P.L. 1994, c.72(NJSA 54:4-66.2 and 54:4-66.3)
2. The entire estimated levy for 2020 is hereby set at \$19,020,617.80.



June 17, 2020 MEETING MINUTES

3. In accordance with the law the third installment of 2020 taxes shall not be subject to interest until the later of August 10th.or the twenty-fifth calendar day after the date the estimated bill are mailed. The estimated tax bills shall contain a notice specifying the date on which interest may begin to accrue.

Ms. O’Brien asked for a roll call vote:

Roll Call

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Ms. Ferraro			√			
Mr. Tonne			√			
Mr. Hoff			√			
Mr. Foley		√	√			
Mr. Cocuzza	√		√			

RESOLUTION # 20-062 Authorize Increase to Bid Threshold

RESOLUTION INCREASING THE BID THRESHOLD FOR CONTACTS SUBJECT TO PUBLIC BIDDING UNDER THE LOCAL PUBLIC CONTRACTS LAW

WHEREAS, N.J.S.A. 40A:11-3(a) provides that “If a purchasing agent has been appointed, the governing body of the contracting unit may establish that the bid threshold may be up to ... the threshold amount adjusted by the Governor pursuant to subsection c. of this section.”

WHEREAS, N.J.S.A. 40A:11-3(c) provides that “The Governor, in consultation with the Department of the Treasury, shall, no later than March 1 of every fifth year ... adjust the threshold amount, in direct proportion to the rise or fall of the index rate ... and shall round the adjustment to the nearest \$1,000. The Governor shall, no later than June 1 of every fifth year, notify each governing body of the adjustment. The adjustment shall become effective on July 1 of the year in which it is made.”

WHEREAS, on June 1, 2020, the State Treasurer announced the adjusted bid threshold amount under the Local Public Contracts Law for a governing body which has appointed a qualified purchasing agent to be \$44,000.00 and quote quotation threshold of \$6,600.00; and

WHEREAS, the governing body Borough of Keansburg desires to increase its bid threshold in accordance with the State’s adjusted bid threshold and grant the authorization to negotiate and award such contracts below the bid threshold.

NOW, THEREFORE, BE IT RESOLVED, that the governing body of the Borough of Keansburg hereby increases the bid threshold for award of public contracts by the Borough to \$44,000.00.



June 17, 2020 MEETING MINUTES

NOW, THEREFORE, BE IT RESOLVED, that the governing body of the Borough of Keansburg hereby increases the quotation threshold for award of public contracts by the Borough to \$6,600.00.

BE IT FURTHER RESOLVED that this Resolution shall take effect on July 1, 2020.



June 17, 2020 MEETING MINUTES

Ms. O'Brien asked for a roll call vote:

Roll Call

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Ms. Ferraro			√			
Mr. Tonne			√			
Mr. Hoff			√			
Mr. Foley		√	√			
Mr. Cocuzza	√		√			

RESOLUTION # 20-063 Authorize Change Order – Water / Sewer Clarifier Covers

RESOLUTION AUTHORIZING A CHANGE ORDER EXTENDING THE CONTRACT DEADLINE

WHEREAS, T.R. Weniger, Inc, of Piscataway, NJ for the Water Treatment Plant Clarifier Cover project which was awarded by the Borough of Keansburg; and

WHEREAS, during the construction unanticipated conditions were identified and thereby requiring changes in the scope of the work which had been contemplated by the relevant bid specifications; and

WHEREAS, T.R. Weniger, Inc submitted a proposed change order for the extension of the contract deadline to October 31, 2020 in order to address potential conflicts with the exterior ladder assemblies; and

WHEREAS, the Municipal Engineer recommends Council approval of the change order which would extend the contract deadline to October 31, 2020; and

WHEREAS, N.J.A.C. 5:30-11.3 provides the Municipality with authority by way of change order to approve additional work when the cost of such work is less than 20% of the original total bid amount; and

NOW THEREFORE BE IT RESOLVED, by Mayor and Council of the Borough of Keansburg, as follows:

1. The change order for the Water Treatment Plant Clarifier Cover project, which was awarded to T.R. Weniger, Inc, of Piscataway, NJ for an extension of the contract deadline to October 31, 2020 is hereby approved,
2. A certified copy of this resolution shall be forwarded to the Chief Financial Officer.



June 17, 2020 MEETING MINUTES

Ms. O’Brien asked for a roll call vote:

Roll Call

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Ms. Ferraro			√			
Mr. Tonne			√			
Mr. Hoff			√			
Mr. Foley		√	√			
Mr. Cocuzza	√		√			

RESOLUTION # 20-064 Authorize Change Order – Highland Blvd Phase II

RESOLUTION AUTHORIZING A CHANGE ORDER INCREASING THE CONTRACT PRICE

WHEREAS, Discover Construction, LLC of Dayton, NJ for the Highland Boulevard Reconstruction - Phase II project which was awarded by the Borough of Keansburg; and

WHEREAS, during the construction unanticipated conditions were identified and thereby requiring changes in the scope of the work which had been contemplated by the relevant bid specifications; and

WHEREAS, Discover Construction, LLC submitted a proposed change order of the necessary changes in the scope of the project along with corresponding cost increases, has resulted in a total proposed net cost included in the amount of increase by \$55,567.14; and

WHEREAS, the Municipal Engineer recommends Council approval of the change order which would increase the original contract price by \$55,567.14; and

WHEREAS, N.J.A.C. 5:30-11.3 provides the Municipality with authority by way of change order to approve additional work when the cost of such work is less than 20% of the original total bid amount; and

NOW THEREFORE BE IT RESOLVED, by Mayor and Council of the Borough of Keansburg, as follows:

1. The change order for the Highland Boulevard Reconstruction – Phase II project, which was awarded to Discover Construction, LLC of Dayton, NJ for an increase of Fifty Five Thousand, Five Hundred Sixty-Seven dollars and Fourteen Cents (\$55,567.14) is hereby approved,
2. A certified copy of this resolution shall be forwarded to the Chief Financial Officer.



June 17, 2020 MEETING MINUTES

Ms. O'Brien asked for a roll call vote:

Roll Call

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Ms. Ferraro			√			
Mr. Tonne			√			
Mr. Hoff			√			
Mr. Foley		√	√			
Mr. Cocuzza	√		√			

RESOLUTION # 20-065 Adoption of CY2020 Budget

COPY OF THE CY2020 MUNICIPAL BUDGET IS ON FILE IN THE MUNICIPAL CLERK'S OFFICE AND AVAILABLE ONLINE ON THE MUNICIPAL WEBSITE www.keansburgnj.gov.

Ms. O'Brien asked for a roll call vote:

Roll Call

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Ms. Ferraro			√			
Mr. Tonne			√			
Mr. Hoff			√			
Mr. Foley		√	√			
Mr. Cocuzza	√		√			

RESOLUTION # 20-066 Payment of Bills (June 17, 2020) No.2

BE IT RESOLVED by the Mayor and Council of the Borough of Keansburg that the following numbered Vouchers be paid to the person therein respectively and hereinafter named, for the amounts set opposite their respective names and endorsed and approved on said vouchers; and

BE IT FURTHER RESOLVED that checks be drawn by the Chief Financial Officer, signed by the Mayor and attested to by the Municipal Clerk as required by law.



June 17, 2020 MEETING MINUTES

Ms. O’Brien asked for a roll call vote:

Roll Call

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Ms. Ferraro			√			
Mr. Tonne			√			
Mr. Hoff			√			
Mr. Foley		√	√			
Mr. Cocuzza	√		√			

RESOLUTION # 20-067 Appointment of Special Officer Class I

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Keansburg that it does hereby appoint,

Justin Hicks

As Special Police Officers Class II for 2020; and,

BE IT FURTHER RESOLVED that the Borough Council that a certified copy of this Resolution be forwarded to the Keansburg Police Department.

Ms. O’Brien asked for a roll call vote:

Roll Call

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Ms. Ferraro			√			
Mr. Tonne			√			
Mr. Hoff			√			
Mr. Foley		√	√			
Mr. Cocuzza	√		√			



June 17, 2020 MEETING MINUTES

Communications:

Department Reports:

*Steve Ussmann –
Water and Sewer*

Reported that the Annual Consumer Confidence Report had been sent out to Residents. Reported on 2nd Quarter revenues. Stated that Water/Sewer bills were being prepared for mailing.

*James Della Pietro –
Streets and Roads*

Reported on beach cleanups by DPW Crew.

Councilman Hoff asked if cleanups for the section of beach from the Pier to the Flood Gates was also being done.

Councilman Hoff conveyed all the good compliments the beaches have received.

Reported work completed at Friendship Park and thanked Mrs. Mary Foley for her assistance in the project.

Councilman Foley thanked the DPW for the work at Friendship Park.

*Cliff Moore –
Economic Development*

Reported on upcoming Ribbon Cuttings

Reported on status of various businesses

*Robert Yuro –
Borough Engineer*

Reported that the Laurel Avenue Bridge was completed and open for use.

Reported that T & M Associates was preparing the design for Seabreeze Way and Oakwood Place

*John Bennett –
Borough Attorney*

Reported on Rooming and Boarding Homes

Reported on amending Ordinance to update fees and seeking required permission from State.

No sober living units have been approved to date.

Sackman Redevelopment first draft is in progress.



June 17, 2020 MEETING MINUTES

Mayor Cocuzza asked if buildings will be demolished.

Reported that demolition permits have not been applied for to date.

Open to the Public:

Ms. O’Brien asked for a roll call vote to OPEN the meeting to the Public:

Roll Call

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Ms. Ferraro			√			
Mr. Tonne	√		√			
Mr. Hoff			√			
Mr. Foley		√	√			
Mr. Cocuzza			√			

Boris Natenzon
Keansburg Pharmacy

Mr. Natenzon is the new owner of Keansburg Pharmacy and wished to introduce himself.

Mayor and Council welcomed him to our business community and wished him success.

Antoinetta Carbone
101 Center Avenue

Asked Mayor and Council about installing speed ripples on Center Avenue

Spoke with Council on Pet Owners, animal waste and pet’s running loose. Asked is signage and animal waste baggies could be made available.

Mayor Cocuzza asked Ms. Carbone to be in contact with the Borough Manager. Deputy Mayor Foley suggested that signage would be appropriate.



June 17, 2020 MEETING MINUTES

Ms. O’Brien asked for a roll call vote to CLOSE the meeting to the Public:

Roll Call

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Ms. Ferraro		√	√			
Mr. Tonne			√			
Mr. Hoff			√			
Mr. Foley			√			
Mr. Cocuzza	√		√			

Adjournment

Ms. O’Brien asked for a roll call vote to AJOURN the meeting:

Roll Call

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Ms. Ferraro			√			
Mr. Tonne		√	√			
Mr. Hoff			√			
Mr. Foley			√			
Mr. Cocuzza	√		√			



I, Jo-Ann O’Brien, Municipal Clerk of the Borough of Keansburg, in the County of Monmouth, New Jersey, do hereby certify that the foregoing is a true copy of meeting minutes of a regularly scheduled public meeting via Conference Call held on **June 17, 2020**

Attest:

Jo-Ann O’Brien
Deputy Municipal Clerk
Borough of Keansburg