



November 18, 2020 MEETING MINUTES

Mr. Cusick read the following:

ADEQUATE NOTICE HAS BEEN GIVEN OF THIS MEETING BY NOTIFICATION TO THE ASBURY PARK PRESS AND POSTED ON THE BULLETIN BOARD AND THE OFFICIAL WEBSITE OF THE BOROUGH OF KEANSBURG.

THIS MEETING IS BEING CONDUCTED VIA CONFERENCE CALL AND IS OPEN TO THE PUBLIC VIA DIAL IN.

THE PUBLIC TELEPHONE NUMBER FOR THIS MEETING IS 978-699-0527

AT THIS TIME MEMBERS OF THE PUBLIC ARE MUTED – ALL MEMBERS OF THE PUBLIC WILL BE AFFORDED THE OPPORTUNITY TO SPEAK DURING THE COURSE OF THE MEETING.

SHOULD A MEMBER OF THE PUBLIC WHICH TO BE RECOGNIZED TO SPEAK WITH MAYOR AND COUNCIL, AT THE APPROPRIATE TIME YOU WILL BE ASKED TO HIT THE STAR KEY AND NUMBER 3 ON YOUR TELEPHONE.

THIS CONFERENCE CALL IS BEING RECORDED

Mr. Cusick asked all to recite:

Salute to the Flag

Mr. Cusick took:

Roll Call

Ms. Ferraro	Mr. Tonne	Mr. Cocuzza	Mr. Foley	Mr. Hoff
✓	✓	✓	✓	✓

Meeting Minutes:

Meeting Minutes October 21, 2020

Mr. Cusick asked for a roll call vote to accept the minutes and to place same on file:

Roll Call

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Ms. Ferraro		✓	✓			
Mr. Tonne	✓		✓			
Mr. Cocuzza			✓			
Mr. Foley			✓			
Mr. Hoff			✓			



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Resolutions:

RESOLUTION # 20-108 Public Contract – Gordian Group – Baywalk West

AUTHORIZING THE PURCHASING FROM MRESC CONTRACT BY THE BOROUGH OF KEANSBURG

WHEREAS, the Borough of Keansburg purchased item from authorized vendors under the ESCNJ/MRESC; and

WHEREAS, the purchase of goods and services by a local contracting unit is authorized by the Local Public Contracts Law, NJSA 40A:11-12; and

WHEREAS, the Borough QPA has ensured that the vendor, The Gordian Group utilizing Ascend Construction Management, Inc has been awarded a Contractor Number and is authorized to provide general contracting services for the repairs to the Baywalk West; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Keansburg that the awarded The Gordian Group, a ESCNJ/MRESC contractor with JOC Contract No.: MRESC 20/21-03 have been approved for the contract of job order contracting; job being repair of the Baywalk West for the amount of \$190,062.63.

WHEREAS, this contract is to be awarded for the price not to exceed \$190,062.63 as provided in the proposal with the certification of funds being provided by the Chief Financial Officer.

Mr. Cusick asked for a roll call vote:

Roll Call

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Ms. Ferraro		√	√			
Mr. Tonne			√			
Mr. Cocuzza	√		√			
Mr. Foley			√			
Mr. Hoff			√			



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RESOLUTION # 20-113 Payment of Bills (November 18, 2020)

BE IT RESOLVED by the Mayor and Council of the Borough of Keansburg that the following numbered Vouchers be paid to the person therein respectively and hereinafter named, for the amounts set opposite their respective names and endorsed and approved on said vouchers; and

BE IT FURTHER RESOLVED that checks be drawn by the Chief Financial Officer, signed by the Mayor and attested to by the Municipal Clerk as required by law.

Mr. Cusick asked for a roll call vote:

Roll Call

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Ms. Ferraro		√	√			
Mr. Tonne			√			
Mr. Cocuzza	√		√			
Mr. Foley			√			
Mr. Hoff			√			

RESOLUTION # 20-114 Appointment of OEM Officers (O’Hare, Rogan, Hoff)

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Keansburg that it does hereby appoint,

Raymond O’Hare

As Office of Emergency Management Coordinator, effective January 1, 2021; and for a three (3) year term to expire December 31, 2023; and

Virginia Rogan

As Office of Emergency Management Deputy Coordinator, effective January 1, 2021; and for a three (3) year term to expire December 31, 2023; and



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BE IT RESOLVED by the Mayor and Council of the Borough of Keansburg, County of Monmouth, State of New Jersey that the position of Deputy Emergency Management Coordinator be filled by

Christopher Hoff

As Office of Emergency Management Deputy Coordinator, effective January 1, 2021; and for a one (1) year term to expire December 31, 2021

Mr. Cusick asked for a roll call vote:

Roll Call

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Ms. Ferraro		√	√			
Mr. Tonne			√			
Mr. Cocuzza	√		√			
Mr. Foley			√			
Mr. Hoff						√

RESOLUTION # 20-115 Appointment of Special Officers

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Keansburg that it does hereby appoint,

**Gabriel Torres
Derek Martinez
Danilo Ferrer**

Christopher Jankowski

As Special Law Enforcement Police Officers Class I; and,

**Justin Acevedo
Thellie Enna
Joseph Lamb
Guillermo Rivera
Nicholas Thompson
Mason Sheehan**

As Special Police Officers Class II; and,

**David Gogan
Kevin White
William Agar**

As Special Law Enforcement Police Officers Class III for 2021; and,



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BE IT FURTHER RESOLVED that the Borough Council that a certified copy of this Resolution be forwarded to the Keansburg Police Department.

Mr. Cusick asked for a roll call vote:

Roll Call

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Ms. Ferraro		√	√			
Mr. Tonne			√			
Mr. Cocuzza	√		√			
Mr. Foley			√			
Mr. Hoff			√			

RESOLUTION # 20-116 Authorize Execution of 2021 Humane Society Agreement

NOW THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Keansburg, does hereby authorize the Borough Manager and Municipal Clerk to execute the Associated Humane Society Contract/Agreement for CY2021 for the stated amount of \$36,671.20.

Mr. Cusick asked for a roll call vote:

Roll Call

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Ms. Ferraro		√	√			
Mr. Tonne			√			
Mr. Cocuzza	√		√			
Mr. Foley			√			
Mr. Hoff			√			

RESOLUTION # 20-117 Public Agency Compliance Officer 2021

APPOINTING PUBLIC AGENCY COMPLIANCE OFFICER 2020

WHEREAS, in accordance with N.J.A.C. 17:27-3.5 a Public Agency must annually designate an officer to serve as its Public agency Compliance Officer; and

WHEREAS, the Public Agency Compliance Officer is responsible for assuring that no public contract may be awarded nor any monies paid until the contractor has agreed to contract performance which complies with the approved Affirmative Action Plan; and

WHEREAS, it is deemed necessary that the Public Agency (the Borough of Keansburg) shall designate an officer or employee to serve as Public Agency Compliance Officer (P.A.C.O.), whose name title, business



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address, telephone number and fax number shall be forwarded to the State Affirmative Action Office by January 10, of every year; and

WHEREAS, the P.A.C.O. is the liaison official for matters concerning P.L. 1975, c. 127 (N.J.A.C. 17:27) and should have the authority to make the appropriate correction(s) to the Borough of Keansburg's contracting procedures if required; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Keansburg hereby appoint Thomas P. Cusick, RMC, as Public Agency Compliance Officer in the Borough of Keansburg for the year 2021 and that the Clerk is hereby directed to file a copy of this resolution with the Department of the Treasury, Affirmative Action Office, CN-206, Trenton, New Jersey 08625-0206

Mr. Cusick asked for a roll call vote:

Roll Call

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Ms. Ferraro		√	√			
Mr. Tonne			√			
Mr. Cocuzza	√		√			
Mr. Foley			√			
Mr. Hoff			√			

RESOLUTION # 20-118 Authorize Change Order (Reduction – Twilight/Beaconlight Improvements)

RESOLUTION AUTHORIZING A CHANGE ORDER DECREASING THE CONTRACT PRICE

WHEREAS, Black Rock Enterprises, LLC of Old Bridge, NJ for the Twilight Avenue and Beacon Light Avenue Roadway Improvement project which was awarded by the Borough of Keansburg; and

WHEREAS, during the construction unanticipated conditions were identified and thereby requiring changes in the scope of the work which had been contemplated by the relevant bid specifications; and

WHEREAS, Black Rock Enterprises, LLC submitted a proposed change order of the necessary changes in the scope of the project along with corresponding cost decreases, has resulted in a total proposed net cost decrease of \$31,136,21, thereby reducing the original contract amount of \$667,638.30 to a final contract amount of \$636,502.09; and

WHEREAS, the Municipal Engineer recommends Council approval of the change order which would decrease the original contract price by \$31,136.21; and



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WHEREAS, N.J.A.C. 5:30-11.3 provides the Municipality with authority by way of change order to approve additional work when the cost of such work is less than 20% of the original total bid amount; and

NOW THEREFORE BE IT RESOLVED, by Mayor and Council of the Borough of Keansburg, as follows:

1. The change order for the Twilight Avenue and Beacon Light Avenue Roadway Improvement project, which was awarded to Black Rock Enterprises, LLC, of Old Bridge, NJ for a decrease of Thirty-One Thousand, One Hundred Thirty-Six dollars and Twenty-One Cents (\$31,136.21) is hereby approved,
2. A certified copy of this resolution shall be forwarded to the Chief Financial Officer.

Mr. Cusick asked for a roll call vote:

Roll Call

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Ms. Ferraro		√	√			
Mr. Tonne			√			
Mr. Cocuzza	√		√			
Mr. Foley			√			
Mr. Hoff			√			

RESOLUTION # 20-119 Budget Transfer (11.2020)

RESOLUTION – AUTHORIZING TRANSFERS BETWEEN BUDGET APPROPRIATIONS PURSUANT TO N.J.S.A.40A:4-58

WHEREAS, N.J.S. 40A:4-58 provides for the transfer as permitted between budget appropriations during the last two months of the fiscal year:

NOW, THEREFORE, BE IT RESOLVED By the Council of the Borough of Keansburg (not less than two thirds of the governing body affirmatively concurring) that transfers between CY 2019 budget appropriations be made as follows:



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<u>Current Fund</u>					
a/c#	from Name	Amount	to a/c#	Name	Amount
23-330-200	Group Insurance	\$20,000	20-150-100	Tax Assessor Salary	\$5,000
			31-440-200	Telephone	\$15,000
	Grand Totals-All Funds	<u>\$20,000</u>			<u>\$20,000</u>

Mr. Cusick asked for a roll call vote:

Roll Call

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Ms. Ferraro		√	√			
Mr. Tonne			√			
Mr. Cocuzza	√		√			
Mr. Foley			√			
Mr. Hoff			√			

RESOLUTION # 20-120 Authorize Execution of Monmouth County CRS Software Agreement

BE IT RESOLVED by the Mayor and Council of the Borough of Keansburg that the governing body does hereby authorize the Mayor to execute an Agreement with the County of Monmouth to allow the Borough to be a sublicensee of the CRS (Community Rating System) Project Management Software; and

BE IT FURTHER RESOLVED that said Agreement is executed contingent that there is no cost to the Borough of Keansburg.



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Mr. Cusick asked for a roll call vote:

Roll Call

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Ms. Ferraro		√	√			
Mr. Tonne			√			
Mr. Cocuzza	√		√			
Mr. Foley			√			
Mr. Hoff			√			

RESOLUTION # 20-121 Payment of Bills (November 18, 2020) No #2

BE IT RESOLVED by the Mayor and Council of the Borough of Keansburg that the following numbered Vouchers be paid to the person therein respectively and hereinafter named, for the amounts set opposite their respective names and endorsed and approved on said vouchers; and

BE IT FURTHER RESOLVED that checks be drawn by the Chief Financial Officer, signed by the Mayor and attested to by the Municipal Clerk as required by law.

Mr. Cusick asked for a roll call vote:

Roll Call

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Ms. Ferraro		√	√			
Mr. Tonne			√			
Mr. Cocuzza	√		√			
Mr. Foley			√			
Mr. Hoff			√			

RESOLUTION # 20-122 Emergency Purchase – Palmer HVAC

RESOLUTION – EMERGENCY PURCHASE –PALMER’S HVAC, 2008 ALLENWOOD RD, WALL, NJ 07719 – EMERGENCY REPAIR OF BOROUGH HALL’S 1ST FL. HEAT & AIR, UNIT NEEDED REPLACEMENT. – NOT TO EXCEED \$14,850

Whereas, NJS A 40A:11-6 provides that a purchase, contract or agreement may be made, negotiated or awarded without public advertising for bids and bidding therefore, notwithstanding that the cost of contract price will exceed the amount set in the prevailing bidding threshold, when an emergency affecting the public health, safety or welfare requires the immediate delivery of performance of services, provided:



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A written requisition for the performance of such work or labor, or the furnishing of materials, supplies or services is filed with the contracting agent or his deputy in charge describing the nature of the emergency, the time of its occurrence and the need for invoking this section, certified by the officer or director in charge of the department wherein the emergency occurred, or such other officer or employee as may be authorized to act in the place of said officer or director, and the contracting agent or his deputy in charge, being satisfied that the emergency exists, is hereby authorized to award a contract for said work or labor, materials, supplies or services; and

WHEREAS , an emergency situation meeting the criteria set forth above resulting from an **EMERGENCY REPAIR OF BOROUGH HALL’S 1ST FL. HEAT & AIR, UNIT NEEDED REPLACEMENT.**

WHEREAS, an emergency purchase/repair was made **Palmer’s HVAC, 2008 Allenwood Rd., Wall, New Jersey 07719** in the amount not to exceed of **\$ 14,850.00** for said repairs.

NOW THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Keansburg, does hereby authorize the payment of **\$14,850.00** to **2008 Allenwood Rd., Wall, New Jersey 07719** for the emergency purchase described herein in accordance with NJSA 40A:11-6

Mr. Cusick asked for a roll call vote:

Roll Call

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Ms. Ferraro		√	√			
Mr. Tonne			√			
Mr. Cocuzza	√		√			
Mr. Foley			√			
Mr. Hoff			√			



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Discussion:

Communications:

Mr. Cusick announced the following

UPCOMING MEETINGS

December 16, 2020

January 6, 2021

January 27, 2021 (Fourth Wednesday)

Discussion Item for December:

Rutgers Study: Current & Future Flooding Vulnerability Analysis Draft

- **Keansburg Fire Department**
New Members

Fiona Stone

Keansburg EMS

Mr. Cusick asked for a roll call vote to place this communication on file:

Roll Call

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Ms. Ferraro			√			
Mr. Tonne			√			
Mr. Cocuzza	√		√			
Mr. Foley			√			
Mr. Hoff		√	√			



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Department Reports:

Department Reports

Mr. Cusick announced that James DellaPietro, DPW Superintendent and Steve Ussmann, Water Plant Superintendent were not present at the Meeting as they are repairing a water main break on Waackaack Avenue.

Cliff Moore, Economic Community Development Coordinator, reported on the following matters:

Allure Development is working on plans for property at 69 Carr Avenue. The company is also trying to assemble lots on Carr & Highland as well as Main Street between Park and Lawrence Avenues for future development.

The owner of the former Centre Hotel should be appearing before our Planning Board in the near future.

Three Forks has a surplus of lettuce and is making a donation to St. Marks.

John O. Bennett, Borough Attorney, reported that the number of HUD subsidy vouchers in our Community are being compiled by our Housing Authority. They will work with our Police Department. The State has granted licenses to two Sober Living facilities without inspections.

Robert Yuro, T & M Associates, Borough Engineer, reported on the status of roadway construction on Seabreeze way. Curb work should be complete this week and paving shall be done the week after Thanksgiving.

Council Reports

Councilwoman Judy Ferraro wished all a Happy Thanksgiving.

Councilman James Cocuzza attended the opening of Assemblyman Scharfenberger's office. He has been in contact with Congressman Pallone in regard to dredging at the Waackaack Creek and beach replenishment due to recent erosion. Also, in touch with the County in regard to donation of surplus equipment (vehicles). Options are being explored for the repair of the light at the lighthouse replica at Park Avenue and Shore Boulevard. Mr. Cocuzza asked the Engineer if the SRECs from the solar panels are being analyzed at the Library site.

Mr. Yuro is following up with the DPW Superintendent this week regarding the SRECs.



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Mayor wished all a Happy Thanksgiving. Unfortunately, the Tree Lighting Ceremony will be canceled this year. Congratulations to Councilwoman Judy Ferraro on her election to the Keansburg Board of Education.

Open to the Public:

Mr. Cusick asked for a roll call vote to OPEN the meeting to the Public:

Roll Call

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Ms. Ferraro			√			
Mr. Tonne		√	√			
Mr. Cocuzza			√			
Mr. Foley			√			
Mr. Hoff	√		√			

Lily Sanchez, 17 Johnson Lane, has recently moved to town and is very happy to be in the Community. She is concerned with a flooding problem in front of her home.

The Borough Manager will confer with the Engineer on this matter.

Ms. Sanchez expressed her condolences to the family and friends of Borough employee Robert Kolba who recently passed away.

Marek Dwornikowski, 28 Lawrence Avenue, asked about an assessment letter he received.

Mr. Cusick explained that it is a Borough-wide revaluation as ordered by the Monmouth County Board of Taxation.

Edward Wissler, 43 Forest Avenue, thanked all for their good work on behalf of the Community.



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Mr. Cusick asked for a roll call vote to CLOSE the meeting to the Public:

Roll Call

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Ms. Ferraro			√			
Mr. Tonne		√	√			
Mr. Cocuzza			√			
Mr. Foley			√			
Mr. Hoff	√		√			

Adjournment

Mr. Cusick asked for a roll call vote to ADJOURN the meeting:

Roll Call

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Ms. Ferraro		√	√			
Mr. Tonne			√			
Mr. Cocuzza			√			
Mr. Foley			√			
Mr. Hoff	√		√			



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I, Jo-Ann O'Brien, Municipal Clerk of the Borough of Keansburg, in the County of Monmouth, New Jersey, do hereby certify that the foregoing is a true copy of meeting minutes of a regularly scheduled public meeting via Conference Call held on **November 18, 2020**

Attest:

Jo-Ann O'Brien
Deputy Municipal Clerk
Borough of Keansburg