

BOROUGH OF KEANSBURG, NEW JERSEY
CERTIFICATE OF HOUSING INSPECTION APPLICATION

Address to Inspect:	Date:
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Owner(s) and/or Seller(s) (Circle One)	Buyer(s) and/or Occupant(s)
Name(s):	Name(s)
Address:	Address:
City, State, Zip:	City, State, Zip:
Telephone:	Telephone:
Agent's Name:	Number of Bedrooms:
Telephone:	Adult Name(s):
Email Address:	Adult Name(s):
Single Family () Two Family () Three or More ()	Child Name & DOB:
Special Instructions:	Child Name & DOB:
	Child Name & DOB:

ADMINISTRATIVE CODE 11-4

No owner shall lease, rent or otherwise allow the occupancy of any unit or rental dwelling space within the Borough of Keansburg nor shall any person occupy any unit without first securing the Certificate of Inspection for said occupancy. Upon filing an application for such Certificate of Inspection, the Borough of Keansburg Shall cause such a unit to be inspected by a municipal inspector designated whose findings for such unit must indicate that the unit meets the standards provided by law in the interests of public safety, health and welfare. Upon the filing of an application for an inspection for the issuance for a Housing Certificate, the applicant shall pay the Borough a fee of \$75.00, which entitles the applicant to two inspections and an additional \$45 fee for smoke and carbon monoxide detector inspection. **The applicant shall schedule the required inspection PRIOR to the sale or occupancy of the unit.** Additional inspections shall be made only after the payment of additional fee for each inspection is posted (see fee schedule). Any person who fails to comply with the requirements of this Code shall be subject to the fine not less than \$50.00 and not more than \$1,000 or imprisonment for a period not to exceed 90 days, or both. If this application is for sale of property, by signing this application, the owner/agent is attesting that no adjoining property is owned by the same person that may require a formal sub-division prior to the sale of said land.

Signature of Owner/Buyer/Agent Requesting Inspection

Print Name and Driver's License Nr.

Provide Email Address

INSPECTION/ REINSPECTION DATE	INSPECTOR	INTERIOR			EXTERIOR		
() APP () REJ		GOOD	FAIR	POOR	GOOD	FAIR	POOR
() APP () REJ		GOOD	FAIR	POOR	GOOD	FAIR	POOR
HEATING SYSTEM: () GAS () OIL () ELECTRIC () OTHER							
SMOKE ALARM: () YES () NO CARBON MONOXIDE: () YES () NO				PLUMBING: () TUB () SHOWER () HOT WATER			

Borough of Keansburg, New Jersey
Certificate of Housing Inspection Application

R E P A I R S	Date of Inspection: Address: Type of Heat: Description of Violation: →	E	L	D	K	B	B	H	B	B	B	B	B	F	B	U	O	O	O
		X	I	I	I	A	A	A	D	D	D	D	D	R	A	T	T	T	H
		R	E	N	N	C	H	H	R	R	R	R	R	O	N	L	H	H	H
		I	N	G	G	H	R	R	O	O	O	O	O	O	T	I	E	E	E
		O	R	R	R	E	O	O	M	M	M	M	M	M	P	P	R	R	R
		R	R	R	O	N	O	M	1	1	2	3	4	5	P	P	R	R	R
		O	O	M	M	1	2							C	C	O	O	O	
		M	M			2								H	H	M			
	Post Street Number on building																		
	<i>Provide or Repair: Garbage Receptacles / Receptacles must not be visible from the street</i>																		
	Repair Roof																		
	Repair: Leader or Gutter																		
	Repair or Paint: Soffits & Eaves																		
	Repair / Replace / Craw Space Door																		
	Caulk Windows or Door Frames																		
	Repair or Replace Baseboard Heating																		
	Repair / Replace or Remove Fence																		
	Remove Infestation and Provide Certificate of treatment																		
	Repair: Paint Walls or Ceilings																		
	Repair or Replace: Floor / Covering																		
	Repair or Replace: Broken Window or Cut Cords																		
	Install or Repair or Replace Screens																		
	Clean or Repair or Replace Stove																		
	Clean or Repair or Replace Sink / Basin																		
	Repair or Replace: Faucet / Leaks at Stem																		
	Repair or Replace: Drain Assembly																		
	Clean or Repair or Replace: Tub / Shower																		
	Clean or Repair or Replace: Toilet																		
	<i>Repair: Switch / Outlet / Light or Light Fixture Cover / Ceiling Fan / Globe</i>																		
	Provide or Repair or Replace Smoke Detector																		
	Upgrade Electric Service																		
	Install Heat in all Habitable Rooms																		
	Provide Fire Extinguisher																		
	Close all UCC Permits																		
	Must Obtain Rental Registration																		
	No Utility's: Gas / Water or Electric																		
	Power Wash																		
	Remove Dead Tree or Dead Tree Branches																		
	Must submit a detail scope of work including labor and cost of material																		

The above violations were noted during the inspection. Unless written arrangements have been made, all items must be corrected **PRIOR TO** occupancy of the residence. If an item is unclear to you, please contact the Code Enforcement Office at 732-787-0215 ext. 220 for clarification. A re-inspection if **REQUIRED**. If the second inspection fails, all additional inspections may cost additional monies