

**Mail to:**

Attn: Kathy Burgess  
Zoning Office  
29 Church Street, Keansburg, NJ 07734

**OR EMAIL:**

kathy.burgess@keansburg-nj.us  
with subject line: FEMA Grant Letter of  
Interest



**Borough of Keansburg, NJ  
Voluntary Participation Agreement  
Mitigation Assistance Program  
Due March 31, 2024**

**Form must be completed in its entirety. Incomplete forms will not be accepted.**

I request to be considered for the Mitigation Assistance Program for my property located in Keansburg, NJ.

The Borough of Keansburg will provide an opportunity for homeowners with properties identified by FEMA as Repetitive Loss (RL), Severe Repetitive Loss (SRL), or Substantially Damaged (SD) to request to be included in Keansburg's application to NJOEM for Flood Mitigation Assistance (FMA) from FEMA.

The program is intended to elevate homes covered through the National Flood Insurance Program (NFIP) to the local design flood elevation (base flood elevation (BFE) + 1 foot) or higher to mitigate damage from future flood events.

Please read and initial/fill in the following program guidelines:

\_\_\_\_\_ I affirm that I am/we are the owners of the property located at (insert address):

House # and Street

Name \_\_\_\_\_

Town \_\_\_\_\_

State \_\_\_\_\_

Zip Code \_\_\_\_\_

Do you currently have Flood Insurance: Yes No

Insurance Company \_\_\_\_\_ Policy # \_\_\_\_\_

Was your home designated "Substantially Damaged" due to a flood? Yes No

### **Building Information**

#### Structure Type

\_\_\_\_\_ Single Family

\_\_\_\_\_ 2-4 Family

\_\_\_\_\_ Manufactured

\_\_\_\_\_ Multi-Family Dwelling (5 or more units)

#### Building Type

\_\_\_\_\_ One-Story (without basement)

\_\_\_\_\_ Two-Story (without basement)

\_\_\_\_\_ One-Story (with basement)

\_\_\_\_\_ Two-Story (with basement)

\_\_\_\_\_ Manufactured

\_\_\_\_\_ Other (describe): \_\_\_\_\_

#### Foundation Type

\_\_\_\_\_ Basement

\_\_\_\_\_ Elevated on piers, piles, posts or columns

\_\_\_\_\_ Crawl Space

\_\_\_\_\_ Slab on grade

\_\_\_\_\_ Other (describe): \_\_\_\_\_

#### Construction Type

\_\_\_\_\_ Prefabricated Non-Engineered

\_\_\_\_\_ Wood Frame Non-Engineered

\_\_\_\_\_ Masonry Non-Engineered

\_\_\_\_\_ Brick / Block Frame Lightly Engineered

\_\_\_\_\_ Reinforced Masonry Fully Engineered

\_\_\_\_\_ Other (describe): \_\_\_\_\_

### Building Size and Use

Total Square Footage of Main Structure: \_\_\_\_\_ Sq. feet

Square Footage of Structural Footprint (foundation area): \_\_\_\_\_ Sq. feet

Year Constructed: \_\_\_\_\_

Number of Floors Above Grade: \_\_\_\_\_ floors

Do you have an NFIP Elevation Certificate? Yes      No

Note: If "Yes", please provide a copy with this intent application.

### Fair Market Value of your Property

Land: \$ \_\_\_\_\_

Improvements: \$ \_\_\_\_\_

Latest tax assessments can be found at <https://www.monmouthcountyclerk.com>

### **Initial below:**

\_\_\_\_\_ I understand that participation in this program is voluntary.

\_\_\_\_\_ I understand that I can withdraw participation at any time until I sign a Grant Agreement with Keansburg.

\_\_\_\_\_ I understand that by signing this agreement, I acknowledge that my participation will include a preliminary environmental review of my property, a Benefit-Cost Analysis, verification of my status with the National Flood Insurance Program (NFIP) and evaluation of my property's history of loss due to flood.

\_\_\_\_\_ I understand that by **March 31, 2024**, I must provide the following documentation, at a minimum in order to be considered for the Mitigation Assistance Program:

- Photographs of my home
- National Flood Insurance Program Policy
- A complete and signed copy of this document
- A signed Declaration and Release that:
  - I acknowledge that Keansburg does not guarantee that my property will be selected for this year's application through FEMA. This does not prohibit me from applying again in the future.
  - I understand that if my property is selected and I choose to sign a Grant Agreement, my home will be elevated in accordance with State and local code.

- I understand that if my property is selected and I choose to sign a Grant Agreement, all will be required to temporarily vacate the home while under construction. Depending on the result of individual cost-benefit analysis, Keansburg *MAY* provide an allowance to supplement temporary housing costs during this period and more information will be provided in the future. This is not a guarantee.
- I understand that if my property is selected and I choose to sign a Grant Agreement, all insurance benefits related to the repair or elevation of my home, including, but not limited to, the Increased Cost of Compliance (ICC) coverage through NFIP, must be identified and assigned to the Borough of Keansburg. Keansburg will use these funds to offset the cost of elevation/become part of the non-Federal cost share of elevation.

By signing the Voluntary Participation Agreement, you are agreeing to have your home included in Keansburg's submission to the State of New Jersey for FEMA funding.

Print Name(s) of Property Owner(s) and Sign:

Print\_\_\_\_\_

Signature\_\_\_\_\_

Print\_\_\_\_\_

Signature\_\_\_\_\_

Print\_\_\_\_\_

Signature\_\_\_\_\_

Co-Owner's Printed Name and Signature (If applicable):

Print\_\_\_\_\_

Signature\_\_\_\_\_

Print\_\_\_\_\_

Signature\_\_\_\_\_

#### **Program Contact**

Kathy Burgess

Assistant Zoning Officer

kathy.burgess@keansburg-nj.us

732-787-0215 ext. 220

Please leave full name, best contact phone # and full property address on all mail, email, and voicemails.